

# MMG Annual Progress Report for Ph.D. Students

Evaluation to be completed by mentor in consultation with student. The student should prepare a summary of research progress (<1 page) and meet with his/her major professor to discuss professional development topics that might include:

1. Professional goals of the student
2. Goals for the next academic year
3. Papers published and to be submitted
4. Grant/Fellowship applications
5. Presentations at professional conferences
6. Teaching (the TA requirement and other)
7. Funding
8. Other

In addition, the student and advisor should discuss progress in achieving research goals during the past year. Notable points of discussion could include those where the student is experiencing difficulty, along with perceived obstacles that have hindered progress.

\* Required

1. **Name \***

---

2. **Date of entrance into program**

---

3. **Expected completion date: \***

---

*Example: December 15, 2012*

4. **Most recent guidance committee meeting: \***

---

*Example: December 15, 2012*

5. **Current GPA**

---

6. **Courses remaining, including 3 required topics seminar courses and Responsible Conduct of Research requirements**

---

**Portion to be completed by the Major Professor**

7. Describe the candidate's progress and performance during the past year. \*

---

---

---

---

---

8. Does the candidate have any weaknesses or deficiencies that could hinder progress towards obtaining his/her degree? If so, please describe them as well as suggested remedial action(s). \*

---

---

---

---

---

9. Student response to annual progress report

---

10. Annual report reviewed by

*Check all that apply.*

- Graduate Student
- Mentor
- Graduate Director

---

Powered by

